

## CURRICULUM VIATE

**SHALU RANI**

VILL BANGARH PO JAKHERA  
TEH. & DISST. UNA  
PIN CODE 174315  
MOBILE : +919882093093

### CAREER OBJECTIVE

- Looking for career prospects that contribute to the achievement of organizational objective in an effective manner and that lead to my career development.

### EDUCATION

- BA passed from H.P.U.Shimla with 55% marks.
- Six month Course in CIA from ICA Una H.p.
- 12<sup>th</sup> passed from H.P. Board Dharamshala Himachal Pradesh with 57% marks.
- 10<sup>th</sup> passed from H.P. Board Dharamshala Himachal Pradesh with 67% marks.

### WORK EXPERIENCE

- FRESHER

### STRENGTHS:-

- Team oriented approach
- Adaptive and responsive behavior
- Optimist approach towards life and work

### COMPUTER SKILLS

- Basic knowledge of Computer.
- Knowledge of Microsoft Office (Microsoft office outlook (E-mails), Word, Excel and Power-Point)
- Knowledge of Internet

## **PERSONAL PROFILE**

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➤ NAME	SHALU RANI
➤ FATHER'S NAME	SH.KRISHAN PAL
➤ D.O.B.	30/12/1992
➤ SEX	FEMALE
➤ MARITAL STATUS	UMARRIED
➤ LANGUAGE KNOWN	HINDI,ENGLISH,PUNJABI

## **DECLARATION**

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**I, hereby declare that all the statements made above are true to best of my knowledge and belief.**

**Date:**

**Place:**

**(SHALU RANI)**